



# Annual Meeting

## MEETING NOTICE

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**TIME:** 9:30 A.M.

**DATE:** June 18, 2014

**PLACE:** County Board Room, 2nd Floor - County Building

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## Preliminary Agenda

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF PREVIOUS MEETING.
4. MINUTES OF THE EXECUTIVE POLICY BOARD.
5. REPORT OF OFFICERS.
6. REPORT OF THE EXECUTIVE DIRECTOR.
7. CORRESPONDENCE.
8. PUBLIC HEARINGS.
9. COMMITTEE REPORTS.
  - (A) Land Subdivision Committee  
(Projects to be reviewed will be listed on the final agenda)
10. UNFINISHED BUSINESS.
11. NEW BUSINESS.
  - (A) Report of the Nominating Committee
  - (B) Election of Officers
  - (C) Election of Executive Policy Board Representatives
12. SPECIAL ANNOUNCEMENTS & PRESENTATION.
13. ADJOURNMENT.

*All RPC members are encouraged to attend this meeting. Election of RPC officers / Executive Policy Board will take place.*

**MINUTES OF MEETING**  
**Springfield-Sangamon County Regional Planning Commission**  
**May 21, 2014**

**1. CALL TO ORDER.**

Chairman Brad Mills called the meeting to order at 9:32 AM.

**2. ROLL CALL.**

Mary Jane Niemann called the roll.

JULY 2013	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2014	FEBRUARY	MARCH	APRIL	MAY	JUNE	COMMISSION MEMBERS
X	X	X	X	X	X	X	X	X	X	X		Brad Mills, Chairman
X	X	X	X	X	X				X	X		Kenneth Springs, Vice-Chairman
X	X		X		X	X		X	X	X		Bruce Strom, Secretary
X	X		X	X	X	X	X	X	X	X		Mayor Mike Houston – <u>M. Farmer</u>
X	X	X	X	X	X	X	X	X	X	X		Andy Van Meter – <u>B. McFadden</u>
		X	X	X	X	X		X				Alderman Sam Cahnman
												Alderman Cory Jobe
												Greg Stumpf
	X	X	X	X	X	X	X	X	X	X		Andy Goleman – <u>C. Stratton</u>
X	X	X		X		X		X	X			Leslie Sgro – E. McKinley
X	X	X	X	X	X	X	X	X	X	X		Frank Vala – <u>R. Blickensderfer</u>
X	X	X	X	X	X		X	X	X	X		Brian Brewer – <u>F. Squires</u>
X	X	X	X	X	X	X	X	X	X	X		Dick Ciotti – <u>G. Humphrey</u>
X	X	X	X	X	X		X		X	X		Jeff Vose
X		X	X					X	X			Larry Hamlin
X	X	X		X	X	X	X			X		Eric Hansen
				X	X			X				Bill Moss

**Others**

**Staff**

Molly Berns  
Steve Keenan  
Mary Jane Niemann  
Norm Sims

3. **MINUTES OF MEETING.**

Chairman Mills asked if there were any additions or corrections to the minutes of the April 16, 2014 Regional Planning Commission meeting. There were none. The minutes were accepted as mailed.

4. **MINUTES OF THE EXECUTIVE POLICY BOARD.**

There was no meeting of the Executive Policy Board.

5. **REPORT OF OFFICERS.**

- A. **Establishment of Nominating Committee** – Chairman Mills stated that since the Commission's program year runs from July through June as per the SSCRPC's Bylaws, the Commission's June meeting will mark the required Annual Meeting.

The terms of officers and members of the Executive Policy Board also run with this period. At the Annual Meeting, officers (a Chair, Vice Chair and Secretary) will be elected as well as members of the Executive Policy Board for the next year.

Article 3, Section 2 of the SSCRPC's Bylaws calls for the Chairman to name a three member committee from the Executive Policy Board to nominate new Commission officers as well as the members of the new Executive Policy Board. As has been past Commission practice, Chairman Mills named County Board Chairman Van Meter and Mayor Houston -- or their identified representatives -- to join him on a nominating committee for the purpose of proposing a slate of officers and members of the Executive Policy Board for your consideration.

Chairman Mills reminded the Commission that the Commission's officers must be drawn from the three City appointed citizen members and three County appointed citizen members, and the Chairmanship must rotate between the City and County members. The Executive Policy Board is made up of the Commission's three officers, the County Board Chair and the Mayor of Springfield, a representative of a special jurisdiction represented on the Commission, and a member-at-large.

6. **REPORT OF THE EXECUTIVE DIRECTOR.**

- A. **Project Status Report** – Norm Sims stated that the Project Status Report will be presented at the June 2014 Regional Planning Commission meeting. This report summarizes what projects staff has completed, projects that are currently underway and projects in the pipeline.
- B. **Annual Report** – Sims noted that the Annual Report will be presented at the July 2014 Regional Planning Commission meeting.
- C. **SSCRPC Meeting Agenda** – Sims reported that specific Land Subdivision Committee projects to be heard by the Regional Planning Commission will be listed on the SSCRPC final posted meeting agenda prior to the meeting. Developers and engineers will be notified to submit changes required from Land Subdivision Committee actions to the Regional Planning Commission office earlier than they have done in the past so those specific projects may be added to the SSCRPC final meeting agenda to comply with the Open Meetings Act.
- D. **2010 Census Analysis** – Sims stated that staff has completed the 2010 Census Analysis and the report is available on the SSCRPC's website. The report was delayed due to the fact that staff was late receiving the data as we were not identified as the Census coordinator for the city and county, and some data is no longer available through the Census.

E. **Natural Hazard Mitigation Planning Grant** – Sims reported that staff submitted a proposal for a Natural Hazard Mitigation Planning Grant last fall on behalf of Sangamon County. Staff recently learned that the grant was awarded to Sangamon County. The current Sangamon County Plan ended in August 2013. Work will begin soon on the update of the Sangamon County Plan and continue for the next year. A current plan needs to be in place so that Sangamon County and other participating jurisdictions may apply for natural hazard mitigation funding if needed.

F. **Curb Your Car Week** – Sims noted that May 19 – May 24 is Curb Your Car Week. Commuters are encouraged to curb their cars and bike, walk, run or take the bus to work. A group commute took place this morning (Wednesday, May 21) from Washington Park to the Old Capitol Farmers Market and was well attended.

7. **CORRESPONDENCE.**

There was no correspondence.

8. **PUBLIC HEARING.**

There was no one who wished to address the Commission.

9. **COMMITTEE REPORTS.**

**Land Subdivision Committee** – There were no projects to be reviewed by the Regional Planning Commission this month.

10. **UNFINISHED BUSINESS.**

There was no unfinished business.

11. **NEW BUSINESS.**

There was no new business.

12. **SPECIAL ANNOUNCEMENTS.**

There were no special announcements.

13. **ADJOURNMENT.**

Sims reminded Commission members that the June Regional Planning Commission will be the annual meeting. Sims encouraged everyone to attend as the election of officers / Executive Policy Board will take place.

There being no further business, Kenneth Springs moved to adjourn. Jeff Vose seconded the motion and the meeting adjourned at 9:40 AM.

Respectfully Submitted,

Mary Jane Niemann  
Recording Secretary